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LS

29 January 1971

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report



STATSPEC

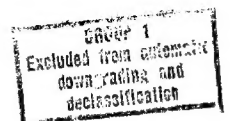
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2. The Language School faculty and staff (about 90 persons) gathered together with [REDACTED] on Wednesday at the Charcoal Hearth for a farewell luncheon. He was presented with a small gift and a certificate expressing our appreciation of him as a boss and best wishes in his retirement.

3. We have reached another peak in enrollment with 119 full-time students, and 89 part-time students. Despite our additional classrooms in the new building, we are nearly at capacity level as far as number of classes are concerned (78). We will begin a new Vietnamese full-time class next week which will put us over the 120 full-time student mark.

4. Work is progressing rather slowly on the installation of supplemental cooling and exhaust systems in areas considered critical by the architect in the design of the Language School space. These areas include the large seminar room, language laboratory, library, and the conference room as well as the large classrooms and team rooms in the Support School area. This work could not be completed prior to our move because of the supplier's inability to supply the units.

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5. Personnel Notes

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a. [REDACTED] one of our Vietnamese instructors, leaves us today because her husband is being assigned overseas.

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b. We have had [REDACTED] temporarily assigned to us from the Pool to help with the move from Arlington Towers to [REDACTED] 25X1A6a
He was trained to duplicate tapes and was becoming very useful to us when he was recalled to the Pool for reassignment.

6. Language School Statistics

Students and Classes as of 29 January 1971:

Students

Full-time - 119
Part-time - 144 (34 Hqs.)
(60 BAHLT)

Classes

Full-time - 38
Part-time - 48 (8 Hqs.)
(8 BAHLT)

Laboratory hours for the week of 18 - 22 January 1971:

Language School - 260
Headquarters - 48

Twelve language proficiency tests were given during the week of 18 - 22 January 1971.

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[REDACTED]
Chief, Language School

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